

St. Alphonsus School - Extended Care Information 2022-2023

Extended Care Direct Line 225.261.5704 or School Office: 225.261.5299

email address: akimball@stalphonsusbr.org

OBJECTIVES

- ❖ To provide an extended care service for working parents of children at St. Alphonsus.
- ❖ To provide a loosely structured program in a safe, familiar environment.

GENERAL POLICIES

1. Only St. Alphonsus School students may participate in the program. (Pre-K3 - 8th Grade)
2. Children may not be let out of the car before 6:45 a.m. in the morning for before school care and must be dropped off in the carpool line if arriving at school at 7:45 a.m. or after.
3. Children must be signed out by an authorized person before 6:00 p.m. \$1.00 per minute will be charged for late pickup. Children will be released only to those people authorized in writing by a parent or guardian.

REGISTRATION FEE:

\$60.00 per family (non- refundable) ** Before the start of the School Year **

\$85.00 per family (non-refundable) ** Registration fee will increase if Student is not registered before the first day of School**

Our Online Application includes a place for parents to indicate if their child(ren) will participate in the Extended Care Program.

Admission to the program once the school year begins, may be completed by contacting April Kimball, Extended Care Director at 225.261.5704.

MORNINGS ONLY:

\$55.00 per child per month - HOURS: 6:45-7:45 a.m. in the Cafeteria

During morning care, students will be allowed to play board games, play cards, study, etc. Students may purchase breakfast from the cafeteria. This will be charged to each child's lunch account. Breakfast is handled by the cafeteria staff and is served until 7:35 a.m. Anyone arriving after 7:35 a.m. will not be able to purchase breakfast. Please see the SAS website for a menu.

AFTERNOONS ONLY:

\$130.00 per child per month - HOURS: 3:30-6:00 p.m.

The school's cafeteria is home base for check-in and pick up of ALL students. Upon arrival, students will be served a meal and snack. Following snack, the PreK-K students will move to their designated area for play. 1st-8th graders will be given an opportunity to work on homework, either before or after play.

Monday: 1st – 8th grade will attend study hall from 3:45 until 4:30pm. Children will engage in physical, fun activities. They will participate in outdoor games and/or other physical activities (weather permitting).

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Tuesday: Older students will be able to use the computer lab. Students will be allowed only on certain sites, some educational and some fun. All computer use will be monitored. Younger students will do color and craft day and designated playtime.

Wednesday: 1st – 8th grade will attend study hall from 3:45 until 4:30pm. We will play games and/or do other fun activities. We will go outside (weather permitting).

Thursday: 1st – 8th grade will attend study hall from 3:45 until 4:30pm. We will play games and/or do other fun activities. The younger students will have Movie Thursday with designated play after.

Friday: All students will pick their games and fun of choice.

FULLTIME:

\$160.00 per child per month

This option includes morning and afternoon care using the cafeteria as home base for check-in, pick-up, snacks and games. Outside activities are conducted, weather permitting.

DROP-IN REGISTRATION FEE:

\$30 per family for drop-in registration (non-refundable)

DROP-IN BASIS:

\$10.00 per child each morning

\$12.00 per child each afternoon

This option may be used for any student who needs to be dropped in for morning or after care on a random basis. All SAS students may register for drop-in care in case of an emergency situation. Drop-in registration **MUST** be completed before a child attends. Drop-in fees **MUST** be paid upon arrival or pickup.

FEE POLICY:

All extended care fees are billed through *FACTS Tuition Management – Incidental Expenses*. Parents will receive a notification from FACTS once the amount is billed to their account.

The registration fee is due at the time of registration.

FACTS CHARGES A \$25 LATE FEE ON ALL PAST DUE ACCOUNTS

DISCIPLINE POLICY: *Acceptance in our program is a privilege, not a right of SAS students. The SAS Responsibility Folder will be used for any discipline issues. Students, who are habitually disrespectful, use inappropriate language, steal or destroy property, or fight with other children will not be allowed to remain in our program.*

HOLIDAYS: EXTENDED CARE IS NOT OFFERED ON HOLIDAYS OR EARLY DISMISSAL DAYS.

**April Kimball,
Extended Care Director**