



St. Alphonsus School

Plan for Opening: August 6, 2020

- We still plan to begin on August 6th. Carpool will begin at 7:40 and end at 8:10.
***Middle school students should be dropped off before 8:05 to allow for staggered locker times.

St. Alphonsus School Virtual Learning Plan:

**This would be for students in quarantine. If a student is diagnosed and is too sick to participate, other accommodations similar to when a student is out for illness in a regular situation would be utilized.

***St. Alphonsus School will use this option if we return to Phase 1.

- Attendance will be taken daily (virtually)
- Videos will be recorded daily in grades 2nd-8th. PK-1st would provide packets for daily work, links to student friendly websites and videos, and teacher recorded videos twice per week.
- Classwork would be completed daily (following whatever due dates and times your regular class is following). Tests will be taken on the same dates as well.
- Grades will be taken (unlike completion only grades from the spring).
- We will provide a device if a student does not have access to one.
- Full tuition would be assessed.

COVID-19 Cases/Illness:

- A suspected case of COVID-19 for a student/faculty/staff member will require the student/faculty/staff member to stay at home while waiting for test results.
- A doctor's note will be required for the student/faculty/staff member to return to school.
- Positive COVID-19 cases will be reported to the Regional Medical Director. The Regional Medical Director will advise as to whether to quarantine a specific class or close the school.
- Students who have close contact with someone who tests positive for COVID-19 will be required to stay at home and may be required to take a COVID-19 test.
- Anticipate a quarantine time of 14 days for any positive cases.
- Students in quarantine will be provided a virtual learning option. If students are ill and unable to complete classwork, an individual plan will be processed for that student.
- Teachers in quarantine will provide lessons (either virtually or via written lesson plans) to a substitute teacher. If a teacher is ill and unable to provide lesson plans, a certified teacher will guide the substitute teachers with the lessons until the teacher is able to return to work.
- Please notify the school if your child is absent due to COVID-19 symptoms, is waiting for COVID-19 test results, receives a confirmed diagnosis, or if a family member in the same household tests positive.

Face Coverings:

- All students (regardless of age) will be asked to bring 2 face coverings to school daily. This is a safety measure in the event there is an emergency and we cannot socially distance. (see below for info on specific grade levels)
- Lanyards have been suggested as a method of keeping students' face coverings from being lost. An example of this method is in the link below. There are a few alternative methods for keeping track of face coverings.

<https://www.etsy.com/listing/817213878/girls-face-mask-strap-gummy-bears-hang>

- We are requesting that face coverings be solid in color (preferably shoe colors of navy, royal, white, gray, black) but small patterns are acceptable. **We have been asked about colors for monogramming and patterns/styles. Our main concern is that the face covering be appropriate for school and not distracting. We ask that they not have distracting

designs, words, or patterns. We do plan to have some “fun” face covering days allowed.

Labeling of face coverings is a must! Monogramming is fine ☺

- Gaiter style face coverings are acceptable.
- Students in PreK3 through 2nd Grade will not be required to wear face coverings; however, we encourage students in these grades to do so. If parents wish for their child to wear a face covering in this age group, we ask that you review proper healthy wearing techniques and ways to keep track of their face coverings.
- Face coverings will be used in some fashion for grades 3rd-8th, dependent on social distancing requirements. Students in grades 3rd-8th will be required to wear a face covering as much as possible with breaks if students are socially distancing and not in transition. Adults will wear a face covering when unable to social distance or working with students. Our goal is to have students wear the face covering at all transitions, bathroom areas, cafeteria area, lockers, and any other time it may not be possible to socially distance. We will encourage students to wear a face covering at all times and this rule will be dependent on the mandates we receive when school starts on August 6th.

Extended Care:

- To assist us with social distancing, we are asking for parents to use extended care only if absolutely necessary. If you are able to pick up your child after school, please do so.
- Extended care will be provided as usual with social distancing and health safety practices in place.
- Students will be screened before entering (temperature checks and parents verifying the student is symptom free).
- Parents/visitors will not be allowed to enter the cafeteria to drop off or pick up students. More details on specific procedures for arrival and dismissal are in the works.
- Students will be distanced by grade level in different areas of campus with extreme precautions and procedures for sanitization.
- Parents who utilize extended care will receive the procedural details prior to July 27th.

Buses and Carpool:

- First Student is planning on providing buses. We have no details as to whether or not routes or times will change. We'll keep you posted as we hear from them. Students will be temperature screened as they exit the bus. If a student has a temperature of 100 or higher, he/she will be sent to the office to call home. A doctor's note will be necessary for the student to return to school.
- Carpool procedures and times may fluctuate slightly. We are planning on having carpool begin at 7:40 to allow for more time. 7:40-8:10, **middle school students prior to 8:05 for lockers

- No assembly until it is deemed safe to do so. Students will go directly to the classrooms.
- Temperature checks are planned for arrival in carpool. If a student has a temperature of 100 or higher, he/she will be sent home. A doctor's note is necessary for students to return to school.
- All students should be ready to exit the car as soon as the duty teacher is at the car door.
- Parents with students in car seats will be asked to exit the car and remove the child from the car seat.
- All students in grades 3rd-8th should be wearing a face covering when arriving in carpool or exiting the bus to walk through campus. Students in grades 2nd and below are encouraged to do so, but are not required.
- Signs with student's name are still required to be visible for afternoon carpool.
- Details on carpool routes, times, and procedures will be sent out at a later date.

Academics:

- To begin the year and until it is deemed safe to gather in large groups, students will be socially distanced in every classroom.
- PK3-Kindergarten will have smaller class sizes by adding an extra classroom area adjacent to their homeroom classes for small groups and center based activities.
- PK3-Kindergarten will add a third classroom adjacent to their homeroom for small groups and center based activities. This will allow for social distancing. The teachers will move and the students will be stationary.
- First Grade will have a third section. Mrs. Tina Gallo will be the teacher for this class. Mrs. Gallo was our second PK3 teacher last school year.
- Enhancement classes will be offered as usual and in some cases, the enhancement teachers will report to the classrooms.
- 5th-8th Grade will NOT dress out for PE until it is deemed safe to do so.
- Recess and breaks outdoors will be scheduled for all classes with additional sanitization measures in place for playground equipment and bathrooms. Recess areas will be staggered between age groups (playground equipment, concrete areas, field, bus port and family center areas) so that students will have their much needed break and movement.
- All classrooms will have a supply of hand sanitizer, spare face masks, cleaning supplies, and gloves.
- Mrs. Tammy's reading lab will have class as usual once her schedule is in place.
- Time has been added to schedules to allow for students to socially distance transition from one area to another. One way flow on campus will be established.
- In the event we return to Phase 0 and school is closed, we are ready to provide a solid virtual teaching plan. Not only did our teachers learn a great deal while teaching virtually

from March to May, they have also utilized this summer to attend numerous professional development sessions on Google Classroom and virtual learning scenarios. Students and parents are also more familiar with virtual learning. We hope to not go back into the online situation, but please note that if we do, there will be much more structure to what was presented previously. There will be much more teacher led instruction with specific directives for online procedures. We realize that technology was a challenge for some families and we are increasing the number of devices for all grade levels so that students will be allowed to utilize the devices at home if necessary.

- If a student is diagnosed or must quarantine at home due to exposure to COVID, online schooling options will be offered to allow these students to keep up with their studies. [A virtual learning option is planned for students in quarantine or students diagnosed with COVID-19. Attendance will be taken daily. The virtual classes will be a combination of live streaming, teacher office hours, teacher pre-recorded lesson videos, dependent on the grade level of the student. Grades will be taken on all assignments. St. Alphonsus will provide a device for the student if he/she does not have one to utilize at home. Specific guidelines will be given for each grade level. Our teachers are ready to provide a rigorous, high-quality virtual option for students.](#)
- Teachers will be posting parent/student orientation videos online on August 4th. Specifics for each grade level with links to the videos will be emailed soon.
- We are working on details for supply drop off (if you did not order the school supply packet) as well as an opportunity for 6th Grade students to set up their lockers before the first day of school.
- We are working on logistics for students to attend Mass. Fr. Mike is going to review ways to allow all students to safely attend school Mass. This may not allow for parents to join us for Mass until we move into Phase 3 for larger gatherings. [Plans are to stagger weeks for specific grade levels to attend Mass. Social distance requirements for church capacity will be observed.](#)

Visitors/Office Procedures:

- We are limiting visitors to campus until it is deemed safe for larger gatherings. We appreciate your cooperation. Parents will not be allowed to have lunch with their child's class until further notice.
- If your child is sick at school, we ask that you pick up your child within 30 minutes of the phone call. If you cannot be at school within 30 minutes, please have a relative or emergency contact available to do so.
- Pre-K3 through Kindergarten parents are normally allowed to drop off their child at the classroom on the first days of school. We are working on another procedure for this, so bear with us.
- Please wear a face covering when entering the school lobby area.

- We ask that parents observe social distancing when entering the school lobby area. If a family is at the counter, please wait at least 6 feet away or outside until the counter area is available.
- [If you are going to check out your child, please notify the office before arriving. This will assist us with visitors waiting in our lobby area.](#)

Other Details:

- Lunch will be “grab and go”. Students in most grade levels will walk through the cafeteria line (socially distanced, wearing a face covering) to receive their plates.
- Students will vary their eating areas (classroom, cafeteria, outdoors if weather permits, or the family center).
- Students may still bring their lunch from home.
- Water fountains will not be utilized in the usual manner. Depending on the situation, students will be given pre-filled cups (younger grade levels). PLASTIC, non-leaking water bottles will be allowed in most grade levels. NO metal bottles, please! The school will be purchasing and installing touchless water bottle stations on existing water fountains to allow for students to refill their water bottles. More guidelines on this to come as each grade level will have specific requirements.
[Students will be allowed to refill water bottles throughout the day. We are asking for plastic, non-metal water bottles that do not leak. The reason is that the metal water bottles are noisy and can be distracting in class when they fall over or hit against other objects in a school bag. The water from the touchless refill stations will be from cold water fountains. Students will also be provided water bottles if they forget or need an extra during the day. Students will be allowed water breaks throughout the day \(bathroom breaks and recess\) and not have constant access to their water bottles.](#)
- Increased sanitization will be taking place throughout the day. Disinfecting of door handles, sinks, faucets, light switches, restrooms, centers and play equipment, and other surfaces will be happening frequently. Our night cleaning company, River City Cleaning, is partnering with us to provide all of the necessary products and helping with these procedures.
- Students may want to bring a towel to sit on for outdoor time. Please label the towel.
[If a student brings a towel to sit on, the towel must be taken home and laundered daily.](#)
- Calendar changes are ongoing. I have attached a very tentative calendar with a few changes noted. If it is deemed safe, we may return some of the canceled calendar events.
- The strategic plan final report will be presented virtually. Details and the link to the presentation will be sent out soon.
- Club activities will be postponed until at least after Labor Day.
- Athletics are postponed until at least after Labor Day. We are waiting for guidelines from the Catholic Schools Athletic Association for further directives.
- We know that many of our families are feeling the financial effects of the pandemic. To help with this, we have decided that we will not be having our usual fundraisers in the fall. The Hornet Fun Run will take place if we are in Phase 3, but it will not be held as our usual fall fundraiser. Instead, we will use it as a community event to celebrate our St. Alphonsus School family. The church and school Taste Fair and Auction slated for 2021

has also been canceled. We do hope the Festival of Two Rivers in the spring will happen!