

# St. Alphonsus School - Extended Care Information

## 2026-2027 School Year

email address: [akimball@stalphonsusbr.org](mailto:akimball@stalphonsusbr.org)

Extended Care Office: 225.402.0560

School Office: 225.261.5299

### OBJECTIVES

- ❖ To provide an extended care service for working parents of children at St. Alphonsus.
- ❖ To provide a loosely structured program in a safe, familiar environment.

### GENERAL POLICIES

1. Only St. Alphonsus School students may participate in the program. (Pre-K3 - 8<sup>th</sup> Grade)
2. Children may not be let out of the car before 6:45am in the morning for before school care and must be dropped off in the carpool line if arriving at school at 7:40am or after.
3. Children must be signed out by an authorized person before 6:00pm or \$1.00 per minute will be charged for late pick-up. Children will be released only to those people authorized in writing by a parent or guardian.

EXTENDED CARE FEES	REGISTRATION FEE DUE BY 07/31/2026	REGISTRATION FEE PAID AFTER 07/31/2026
Registration Fee (per family) <b>NON-REFUNDABLE</b>	\$80	\$100
Mornings ONLY-per student, per month	\$70	
Afternoons ONLY-per student, per month	\$145	
Full-time Care – Mornings & Afternoons -per child, per month	\$180	

EXTENDED CARE DROP-IN FEES	REGISTRATION FEE	DAILY FEE
Registration Fee (per family) <b>NON-REFUNDABLE</b>	\$50	
Mornings ONLY – per student		\$10
Afternoons ONLY – per student		\$15

Our [Online Enrollment Form](#) includes a place for parents to indicate if their child(ren) will participate in the Extended Care Program.

### MORNING CARE: HOURS: 6:45-7:40am in the Cafeteria

During morning care, students will be allowed to play board games, play cards, study, etc. Students may purchase breakfast from the cafeteria. This will be charged to each child's lunch account; provided the child's **MySchoolBucks** account has a positive balance. Breakfast is handled by the cafeteria staff and is served until 7:30am. **Anyone arriving after 7:30am** will not be able to purchase breakfast.

## **AFTERNOON CARE:** HOURS: 3:30-6:00pm

The school's cafeteria is home base for check-in and pick-up for ALL students. Upon arrival, students will be served a snack pack from the Cafeteria. Following snack, the PreK-K students will move to their designated area for play. 1<sup>st</sup>-8<sup>th</sup> graders attend study hall so that they have an opportunity to work on homework first, afterwards they play games or make crafts.

**Monday:** 1<sup>st</sup> – 8<sup>th</sup> grade will attend study hall from 3:45 until 4:30pm. Children play games or make crafts after study hall.

**Tuesday:** 1<sup>st</sup> – 8<sup>th</sup> grade will attend study hall from 3:45 until 4:30pm. Children play games or make crafts after study hall.

**Wednesday:** 1<sup>st</sup> – 8<sup>th</sup> grade will attend study hall from 3:45 until 4:30pm. We will play games and/or do other fun activities.

**Thursday:** 1<sup>st</sup> – 8<sup>th</sup> grade will attend study hall from 3:45 until 4:30pm. We will play games and/or do other fun activities. The younger students will have Movie Thursday with designated play after.

**Friday:** All students have "free day" and chose a game and/or fun activity to play.

## **FULLTIME CARE – MORNINGS & AFTERNOONS**

This option includes morning and afternoon care using the cafeteria as home base for check-in, pick-up, snacks and games. Occasionally, outside activities are conducted, weather permitting.

## **DROP-IN CARE**

This option may be used for any student who needs to be dropped off in for morning or after school on a random basis. All SAS students may register for drop-in care in case of an emergency situation. Drop-in registration **MUST** be completed before a child attends. Drop-in fees will be billed to the Parent's FACTS account.

## **FEE POLICY**

All extended care fees are billed through **FACTS Tuition Management – Incidental Expenses**. Parents will receive a notification from FACTS once the amount is billed to their account.

**The registration fee is due at the time of registration.**

**FACTS CHARGES A \$25 LATE FEE ON ALL PAST DUE ACCOUNTS**

**DISCIPLINE POLICY:** *Acceptance in our program is a privilege, not a right of SAS students. The SAS Responsibility Folder will be used for any discipline issues. Students, who are habitually disrespectful, use inappropriate language, steal or destroy property, or fight with other children will not be allowed to remain in our program.*

**EXTENDED CARE IS NOT OFFERED ON HOLIDAYS OR EARLY DISMISSAL DAYS.**

Admission to the program once the school year begins may be completed by contacting April Kimball.

**April Kimball,  
Extended Care Director**